



Short-Term Rental Certificate
Agent Affidavit

Instructions for property agent: Use this form when accepting the role of responsible agent for a short-term rental unit on behalf of the property owner. If completing as an individual, and you are not part of a property management or other company for this role, enter N/A in the business sections that do not apply. This completed form and an Owner Acknowledgement form are to be submitted together online. NOTE: A separate form is required for each rental unit.

Address of Subject Property:

(STREET) (UNIT) (CITY) (ZIP)

I attest I have read Pinellas County Ordinance 138.3232 including the responsibilities of a responsible agent and accept responsibility to act on behalf of the owner(s) of the above listed property. This authorization remains in effect until such time the property owner releases the agent, the property has been sold, or the short-term rental ceases to operate.

By: on behalf of
Printed Name of Responsible Agent / Title Company Name, if applicable

Telephone Number Business Telephone Number,

STATE OF COUNTY OF (Signature of person acknowledging)

The foregoing instrument was acknowledged before me by means of physical presence [] or online notarization [] this ___ day of ___, ___ by ___ (day) (month) (year) (printed name)

Personally known [] OR produced identification [] Type of identification produced

Signature of Notary Public

Print, Type or Stamp Commissioned Name of Notary Public

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